

Oregon Society for Respiratory Care  
Board of Directors Meeting  
February 2, 2010  
Valley River Inn  
Eugene, Oregon

Present: Robert Noel, Linda Tier, Chuck McGhee, Carol Hardisty, Janet Holloway, Peter Miller, Marilyn Barclay, Jeff Beebe, Paula Butcher, Cathy Melero, Tony Garberg, Jeff Moors, Tim Hutchison, Joe Dwan, Norman Kerr.

The meeting was called order at 1830 by President Marilyn Barclay. A quorum was established and the agenda was approved by unanimous vote. Minutes from the meeting of November 13, 2009 were reviewed and amended; a motion was made, seconded and passed to approve the minutes of that meeting.

**Conference/Vice-President's Report:**

Jeff Moors thanked Janet and Tim for their hard work in preparing for the conference. 228 participants have registered on-line and we expect a few to register at the door. The conference committee will be actively recruiting more members after the conference to help plan next years program. All vendor booths are sold but one, 16 people signed up for the chili cook-off and Marie Keyes will be coming down from Portland to "officiate".

We need to identify moderators for the next three days...Peter, Marilyn, Jeff and Linda volunteered.

We need to make sure we have better control of the vendor area this year as there have been issues with "early" attendees and theft of items in the past.

We will be canvassing the members to see if there's interest a summer forum type of program to be held in Bend, or maybe at the coast.

**Treasurer's Report:**

Jeff Beebe presented this years YTD budget. Revenue and expenses are on track with the exception of a few variances:

- Conference Insurance
- Board liability and bonding insurance were on a combined invoice but were budgeted as separate line items
- Delegate travel was a little more than budgeted
- The President had additional expenses for travel associated with the AARC congress in San Antonio
- Printing and mailing of the Breath Sounds was more expensive than budgeted.

Total budget variances equaled \$1591.39. It was moved, seconded and passed without dissent to approve the overages as presented.

The board discussed moving from paper to electronic issues of the Breath Sounds to reduce printing and distribution costs. We will bring this concept forward to the membership for consideration during the conference and will ascertain the Breath Sounds editor's opinion about this change before implementation.

Another topic of conversation related to expense reimbursement is the suggestion to consider acquiring a society credit/debit card. Linda Tier related that other societies have cards they use for reimbursement of travel, hotel and other expenses. Jeff and Peter will investigate and bring information to the March board meeting.

**Regional Director's Reports:**

Northern East: Al Cady, not present, no report.

Northern West: David Buckwalter, not present, no report.

Central: Cathy Melero, no report

Southern: Peter Miller, no report

Eastern: Tony Garberg, report to come on Friday.

**Delegate Report:**

No new business since the report submitted for the December 2009 HOD meeting.

**PACT Report:**

Joe Dwan is working on setting up appointment for the March meeting in Washington DC. We are actively recruiting an additional member to replace Norm.

Tony Garberg volunteered to attend the March meeting if possible.

**Education Committee:** Mark Stouffer, no report.

**Membership Committee:** Carol Hardisty reports there were 78 new OSRC members in 2009, 23 of whom are students. Of 1503 practitioners in the state, 451 are AARC/OSRC members. We will be actively encouraging participants of the conference to become members and will create talking points for what the AARC does for members.

**Alternate Site Committee:** Ted Welker, not present, no report.

**Public Awareness Committee:** Debi Corah, not present, no report.

**Management Committee:** Manya Kanavolov, not present, no report.

**Nomination and Election:** Chuck McGhee, no new business, no report.

**Audit Committee:** Tim Hutchison, Audit committee is working on establishing contact with the CPA to conduct an audit. Bylaws changes will be drafted and submitted to better define our audit process.

**OHLA Liaison:** Marilyn Barclay relates the OHLA has passed rules reducing the cost of various licenses. See the website for details. OHLA is reviewing their position on Position Statements. Since they are not enforceable by law, there is movement to better define positions by rules or regulations which are more specific and enforceable. There will be a meeting on February 12<sup>th</sup> to move this process forward. OSRC board members will try to attend.

**Scholarship Committee:** Robert Noel shared information about the auction being managed by the students. Also, only two students, both from Lane CC, applied for scholarships, so they will be awarded scholarships during the second day of the conference.

Jeff Moors suggested the VP(as conference coordinator), Membership, Education, and Students be more affiliated with one another to get and keep students in the mix.

**Medical Director:** George Giacoppe MD has accepted and was approved as medical director of the OSRC.

**The following items were moved to the next meeting as time constraints required adjournment of the meeting.**

**Old Business:**

Web site progress, archive OSRC Business on site

Policy and Procedure Review

Bylaws changes

Life membership

**New Business:**

Committee Chairs

Nominations for 2011

The meeting was adjourned by President Barclay at 2010