

**OREGON SOCIETY FOR RESPIRATORY CARE**  
2004 Board of Directors Meeting November 18 and 19, 2004  
Silver Creek Falls Conference Center  
Stayton, Oregon

In Attendance: Marilyn Barclay, Trish Stanley, Pat Pangburn, Nancy Lapka, Marie Keyes, Tim Hutchison, Chuck McGhee, Craig Van De Walker, Linda Tier, Janet Holloway, Paula Butcher, Chris Sorensen.

Guest: Jennifer Walker

Absent: Dan Coons, Jim O'Brien, Ron DeYoung, Joe Dwan, Susan Pfanner, Jason Childers, Cheryl Vial, Randy Cox, Sandra Richey-Wallace.

A quorum was established

Meeting Called to order at 1:10 PM Thursday November 18, 2004

Approval of Agenda: *Moved and seconded to pass the agenda. MOTION PASSED*

Approval of Minutes: *Moved and seconded to approve the minutes from the October 1st Board of Directors Meeting as corrected. MOTION PASSED*

Approval of Minutes: *Moved and seconded to approve the minutes from the June 11th Board of Directors Meeting as corrected. MOTION PASSED*

Treasurer's Report: Dan Absent. No Report Submitted.

*Moved and seconded that the treasurer complete the Bonding at this time, as discussed and approved by the Executive Committee at October 1, 2004 Meeting. MOTION PASSED*

Vice President Report:

Labels, Brochures are here. Tonight's social hour will include labeling and preparing the brochures for mailing.

There is a \$60.00 for processing the application for Sleep Tech CEU's with the APT. This is within the conference budget. Recommended that Nancy Lapka complete application. Work continues on the AARC application, needs for CV's and objectives discussed, and assigned to individuals Tim, Nancy and Trish to help expedite the process. Tim reports that Booth sales slower this year, but he does not see any reason why all booths will not be sold as planned. . Major sponsors include Maquet, Respironics, and Tim will continue to work on Tyco (Mallinkrodt). Other options, particularly in the Sleep area, were discussed for future meetings.

Nancy and Norm to schedule Audit Committee meeting. Time and place will be announced at the meeting.

Hotel remodel will be complete before our conference.

Location of Silent Auction within the hotel needs to be confirmed.

Delegates Report: Provided to board.

Resolutions discussed:

HOD #34-04-12 support  
HOD #16-04-13 strongly support  
HOD #16-04-14 support  
HOD #00-04-15 support  
HOD #78-04-16 Support  
Email calculator use: Support

*Moved and seconded to allow the votes for all resolutions have "Delegate Decision" at the upcoming House of Delegates, with support for all as currently written. MOTION CARRIED.*

Our own Norm Kerr is nominated for the Speaker of the House. Good Luck Norm!!!

#### Northeast Report

Tim Hutchison: report provided to board.

#### Northwest Report

Jim Obrien: No Report

OHSU successfully went through a JACHO review with no recommendations for Respiratory. Providence System (see Tim's Report)

#### Central Report:

Chuck Mc Ghee: Email query met with minimal response, Sacred Heart still planning to build the new River Bend Hospital. Hospital is busy, slow period seems over. Using Vapotherm in the NICU there.

Albany Samaritan, JACHO did well including with a last minute implementation of Pharmacy delivery of medications to patient drawer. All Valley Hospitals are currently going through Cardinal Consulting Evaluations.

#### DeYoung: No Report

Salem Received Final Board approval for first phase of New Hospital Construction, and secured funding for a new six story building adjacent to the current hospital. The location will replace the parking structure across from the existing Hospital.

#### Southern Report:

Chris Sorensen: Chris visited RVMC during Respiratory Care Week, and talked about HR 2095 and attempted to gain support for it through the use of the Capital Connection Website. Three Rivers Hospital is piloting a project of tracking e-cylinders. The PI project includes Nursing Units Being responsible for their own cylinders, not RT. Carts, regulators and carriers are now part of the nursing budget. RVMC and Three Rivers are evaluating the Hi Low Evac Tube Flow. Three new ventilators being delivered in December, the staff there decided to purchase three Servo i's.

Eastern Region: Norm Kerr (Eastern Region Director for Life).

No Report Submitted. Dustin had to resign his position after his move to Boise.

Announce at the Annual Meeting the need for the Eastern Region Director if no write in candidates are elected in the upcoming election.

Web Page: *Moved and seconded to approve of Web Master Job Description. MOTION CARRIED.*

Trish will discuss with Sandra to put the link for the HLO back on the home page of web site – done.

Public Awareness: Two Nominations for Practitioner of the Year. The call is in this Issue of Breath Sounds. Hopefully more nominees will be forthcoming. Jason will coordinate Board selection via email prior to the February Annual Meeting.

Membership: 50 Membership Vouchers have been purchased from the AARC for use at the Annual Meeting. Non-Members registering will be directed to the membership area of Registration to complete an application. Paula will mail all applications and vouchers in to the AARC. Any remaining Vouchers can be used for Sandra's membership, Dr Carolan's membership or sold at the reduced rate to current members.

Alternate Site: No Report

Management: Man Power survey data waiting to be organized. Plan is to present data at the Annual Meeting.

Management Directory: Craig request for regional Director Support to complete the management Directory update. The Central Region Directors will assist Craig with completing this. Craig is to send the completed updated List to Trish, who will coordinate with Sandra, the Web Master.

HLO/RTL B Report: report provided to board.

Breath Sounds: Deadline for Next Issue is December 10, 2004

NEXT DEADLINE: DECEMBER 10, 2004

Conference: Nancy

Chili Cook-Off: Marie

Sputum Bowl: Marie

Silent Auction: Janet Holloway

Letter from the Pres: Marilyn

Treasurer's Report: Dan

Delegates Report: Linda

PACT Report: Joe

Membership Tease: Paula

HLO Article: Marie/HLO Office

Letter from New Orleans: Pat Pangburn

Report on OSRC Sputum Bowl Team in NO: Jennifer Walker

As always, other articles are welcome for use at the discretion of the editor.

PACT: Informal Meeting in New Orleans

Next trip to DC is scheduled for March

Education:

Janet Holloway, Articles Needed for Breath Sounds CRCE Program. Send them to Janet.

Audit Report; Norm Kerr

Mega Audit at the Annual Meeting

Need Central and Eastern Representatives. Janet is to contact Mike Bellamy to discuss if he is still interested in being part of the Audit Committee.

Student Liaison:

Janet Holloway: The Lane CC Program is assessing a differential user fee (for the RT program) of \$1500- 2200/yr. Lane accepted 20 students this year.

A suggestion was made to re-institute the scholarship program. Discussion was held about the need and criteria for serious applications for scholarships. Janet has agreed to take on the task of writing criteria for scholarships.

*Moved and seconded that the \$1100.00 from last year Silent Auction that is currently in the OSRC general fund and the funds raised during the 2005 Conference at the Chili Cook off and Silent auction be held in reserve for RT scholarships, to be awarded after fall of 2005. MOTION CARRIED.*

Elections: Pat Pangburn

The ballots are here to be tri-folded and put in envelopes and label tonight. Pat will mail them by Monday. Results will be approved at the February 1, BOD meeting. Marilyn will notify winners when the results are final.

Approval of Remaining Job descriptions: *Moved and seconded to approve of Treasurer and PACT Committee Chair Job Descriptions. MOTION CARRIED.*

Asthma Educator Program: Janet Holloway: No report.

New Business

Marie circulated the ALAO News Letter that reflects the OSRC donation to the ALAO in 2004. Survey from Prime of Life Expo. Tim and Marie to fill out and decline further involvement in that or any similar program organized by the current company.

Marilyn circulated a flyer for an Informational Meeting at the HLO on December 9, 2004. If you are interested in attending contact the HLO directly.

*Moved and seconded to adjourn the meeting. MOTION CARRIED.*

Meeting adjourned at 3:30 PM

FUTURE MEETINGS:

Tuesday, February 1, 2005 Monarch Hotel, Clackamas, Oregon. 6:00 – 9:00 PM. (dinner provided)

2005-2006 BOARD OF DIRECTORS:

Friday, February 4, 2005 Monarch Hotel, Clackamas, Oregon 12:45 – 2:00 PM (Lunch Provided)

Friday, March 4, 2005 Silver Creek Falls Conference Center, Stayton, Oregon 9:30 AM

Friday, June 10, 2005 Silver Creek Falls Conference Center, Stayton, Oregon 9:30 AM

Friday, September 16, 2005 Silver Creek Falls Conference Center, Stayton, Oregon 9:30 AM

Thursday and Friday, November 10 and 11, 2005 Silver Creek Falls Conference Center Stayton, Oregon Noon 11/10.